

## **APPENDIX 10**

### **BCAG DELEGATED AUTHORITY TO APPROVE ADMINISTRATIVE MODIFICATIONS TO THE FSTIP**

**DEPARTMENT OF TRANSPORTATION**  
DIVISION OF TRANSPORTATION PROGRAMMING  
P.O. Box 942873, MS-82  
SACRAMENTO, CA 94273-0001  
PHONE (916) 654-2983  
FAX (916) 654-2738  
TTY 711



*Serious drought  
Help save water!*

August 4, 2015

Mr. Jon Clark  
Executive Director  
Butte County Association of Governments  
2580 Sierra Sunrise Terrace, Suite 100  
Chico, CA 95928-8441

Dear Mr. Clark:

The California Department of Transportation (Caltrans) received Butte County Association of Governments' (BCAG) request for delegated authority from Caltrans to approve Administrative Modifications to the Federal Statewide Transportation Improvement Program (FSTIP). The board action attached to your request indicates that the Executive Director or the Program Manager is delegated the approval of Administrative Modifications for the Federal Transportation Improvement Program (FTIP) and the FSTIP. With the acknowledgement of your board action, Caltrans hereby delegates to ~~KCOG~~<sup>BCAG</sup> the authority to approve Administrative Modifications to the FSTIP in accordance with the revised FSTIP/ FTIP Amendments and Administrative Modification Procedures dated June 3, 2011.

The following procedures apply to BCAG upon receiving Caltrans' delegation:

1. Prior to approving the FTIP/FSTIP administrative modifications, BCAG may consult with Caltrans on proposed changes.
2. BCAG may request Caltrans to provide a cursory review of the administrative modification prior to approval.
3. BCAG shall send copies of the approved administrative modifications to Caltrans, Federal Highway Administration, Federal Transit Administration, and other stakeholders. Caltrans will post the approved administrative modifications on the Division of Transportation Programming Website.
4. Caltrans will routinely review BCAG's approved administrative modifications and will reject changes that do not comply with the procedures. In such cases, BCAG must correct all items of noncompliance.
5. Caltrans will withdraw its delegation from BCAG if it is found to be consistently noncompliant with the revised FSTIP/ FTIP Amendments and Administrative Modification Procedures.

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Mr. Jon Clark  
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Thank you for requesting this delegation that will undoubtedly streamline your region's programming process and thus expedite projects. My staff is looking forward to working with your staff to ensure a successful implementation of this delegation. If you have any questions, please call Muhaned Aljabiry at (916) 654-2983.

Sincerely,

  
BRUCE DE TERRA  
Acting Chief  
Division of Transportation Programming

For